

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 16 March 2023 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN	INDEPENDENT
M Hussain Lintern Firth	Brown P Clarke Herd Loy	Whitaker	Ali

Alternates:

LABOUR	CONSERVATIVE
Slater Godwin Lee	Glentworth Goodall K Green Nazam Poulsen

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Asif ibrahim

Director of Legal and Governance

Agenda Contact: Jane Lythgow

Phone: 07970 411623

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A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest	You must:
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related) OR Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak, but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects) OR Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or being (a) to a greater extent than it affects financial interests of a majority of inhabitants of the affected ward, an</i>

(b) a reasonable member of the public knowing all the facts would believe would affect your view of the wider interest; in which case speak on the only if the public are also allowed to speak but otherwise not do not participate in the discussion or vote leave the meeting unless you have dispensation.

- (2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 2 February 2023 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter that is the responsibility of the Committee.

Questions must be received in writing by the Director of Legal and Governance in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 14 March 2023.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

6. ASSETS OF COMMUNITY VALUE - UPDATE

1 - 8

Previous reference: Minute 21 (2021/22) and Executive Minute 149 (2020/21)

The Executive, at its meeting on 8 September 2020, changed the process for the listing of Assets of Community Value and required that an annual update be provided to each Area Committee.

The report of the Strategic Director, Corporate Resources, (**Document “M”**) presents the changes to the process and lists the Assets of Community Value approved in the Keighley constituency during the current municipal year.

Members are asked to consider and note the update on Assets of Community Value in the Keighley constituency presented in Document “M”.

(Simon Sharp - 07816 117754)

7. HIGHWAY MAINTENANCE NON-CLASSIFIED ROADS AND SURFACE DRESSING ALLOCATION FOR KEIGHLEY CONSTITUENCY - 2023/24

9 - 18

Previous reference: Minute 25 (2021/22)

The report of the Strategic Director, Place, (**Document “N”**) provides information on the Capital Highway Maintenance funding element of the Local Transport Plan for 2023/24 and makes recommendations on the allocation for Non-Classified road resurfacing schemes and Surface Dressing sites in the Keighley constituency.

Recommended –

That the proposed list of schemes for 2023/24 as shown in Appendices 2 and 3 to Document “N” be approved.

(Andy Fisher - 01535 618297)

8. **UPDATE ON PREVENTION AND EARLY HELP SERVICES WITHIN THE KEIGHLEY AREA AND UPDATE ON LOCAL FAMILY START FOR LIFE DELIVERY PLAN** 19 - 38

The report of the Strategic Director, Children's Services, (**Document "O"**) provides an overview of the progress made within the Keighley area on Family Hub Prevention and Early Help Services and progress on our district-wide Family Hubs Start for Life delivery plan.

Members are requested to note Document "O" and provide comments as necessary and to make recommendations which support the implementation of local services and plans.

(Elke Crunden - 01535 61 8005/Zoe Crosby - 01274 438149)

9. **UPDATE ON ECONOMY AND DEVELOPMENT SERVICES ACTIVITY IN THE KEIGHLEY CONSTITUENCY** 39 - 46

The Strategic Director, Place, will present a report (**Document "P"**) which updates Members on economic development activity across the Keighley constituency.

Recommended –

That the report be noted.

(Angela Blake – 01274 432076)

10. **KEIGHLEY NEIGHBOURHOOD POLICING TEAM** 47 - 60

The report of the Strategic Director, Place, (**Document "Q"**) provides an update of work undertaken by the Keighley Neighbourhood Policing Team during 2022/2023.

Recommended –

- 1. That the work undertaken by the Keighley Neighbourhood Policing Team during the year 2022/23 that contributed to addressing Community Safety priorities within the Ward Plans for the Keighley Area be noted.**
- 2. That the positive partnership working to address crime and community safety between the Police, Elected Members, Parish and Town Councils, Bradford Council Officers, community organisations, volunteers and residents within the Keighley Area be noted.**

(Jonathan Hayes – 01535 618008)